

Monthly Tax Tracker

NuLevel Enterprises · Keep more of what you earn

MONTH: _____ YEAR: _____

INCOME THIS MONTH

DATE	SOURCE / CLIENT	AMOUNT \$

BUSINESS MILEAGE

Business miles x current IRS rate (~\$0.70/mi) = deduction. Enter total below.

DATE	TRIP PURPOSE	MILES

DEDUCTIBLE EXPENSES (check with your preparer)

Phone \$ _____	Travel \$ _____
Internet \$ _____	Professional services \$ _____
Home office \$ _____	Education / Training \$ _____
Office supplies \$ _____	Bank / Merchant fees \$ _____
Software / Subscriptions \$ _____	Insurance \$ _____
Advertising / Marketing \$ _____	Auto / Gas \$ _____
Business meals \$ _____	Other \$ _____

NOTES · ESTIMATED QUARTERLY TAX DUE DATES: APR 15 · JUN 15 · SEP 15 · JAN 15

MONTH TOTALS

TOTAL INCOME

\$ _____

TOTAL DEDUCTIBLE EXPENSES

\$ _____

MILEAGE DEDUCTION

\$ _____

NET PROFIT (INCOME - EXPENSES)

\$ _____

SET ASIDE FOR TAXES (~30% OF NET)

\$ _____

How to use: jot each amount down as it happens, then hand this to your preparer at tax time. Keep your receipts. This is an organizer, not tax advice.

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